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DATE: July 7, 2009

TO: Accounting Managers
K-12 Districts, RSCS, SRA, RCOE

FROM: Geri Tims, Coordinator
gmt District Fiscal and Administrative Services
Division of Administration and Business Services
(951) 826-6121 / FAX [951] 826-4457

SUBJECT: 2008-09 Unaudited Actuals Workshop

ACTION: **Complete on-line reservation before July 17, 2009**

The Unaudited Actuals Workshop provides a detailed review of the SACS forms used for the K-12 school districts to report the Unaudited Actuals to the California Department of Education.

There will only be one workshop scheduled for this year:

Thursday, July 23, 2009
Riverside County Office of Education
Riverside Office - Conference Center
3958 Twelfth Street, Riverside, CA 92502
9:00 a.m. – 12:00 p.m.

We have implemented online registration for all of our workshops. Please refer to the following website for more information and to register for the workshop:

<http://rcoe.k12oms.org/eventdetail.php?id=24585>

Registration will open on **July 7, 2009** and will close on **July 17, 2009**. Please note that we are only accepting registrations submitted online through are website.

**Riverside County
Board of Education**

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