



3939 Thirteenth Street  
P.O. Box 868  
Riverside, California  
92502-0868

47-336 Oasis Street  
Indio, California  
92201-6998

24980 Las Brisas Road  
Murrieta, California  
92562

**Riverside County  
Board of Education**

Gerald P. Colapinto

Lisa A. Conyers

Lynne D. Craig

Betty Gibbel


Vick Knight

William R. Kroonen

Adolfo Mediano, Jr.

**DATE:** September 14, 2010

**TO:** Accounting Managers  
K-12 School Districts, SRA, RSC, RCOE,  
and Community Colleges

**FROM:** Paras Nair, Senior Accounting Technician  
  
District Fiscal Services  
Division of Administration and Business Services  
(951) 826-6544 / FAX [951] 826-4457

**SUBJECT:** Revenues – Wires In

**ACTION:** Information only

The information for revenues sent to the district via wire transfer is listed below.  
Please distribute the following instructions to the appropriate parties:

Union Bank of California  
Routing Transit Number: 122000496  
County of Riverside  
Account # 2740018593

When expecting wire transfers, please send an e-mail in advance to  
[pnair@rcoe.us](mailto:pnair@rcoe.us). Please include the following information in the e-mail:

- ✓ SACS accounting line
- ✓ Amount to be received
- ✓ Purpose
- ✓ Approximate date as to when the funds will be received at the County Treasurer's Office
- ✓ Please cc the following Senior Accounting Clerks:
  - Isabell Salazar at [isalazar@rcoe.us](mailto:isalazar@rcoe.us)
  - Debbie Van Holland at [dvanholland@rcoe.us](mailto:dvanholland@rcoe.us)
  - Lupita Vouziers at [lvouziers@rcoe.us](mailto:lvouziers@rcoe.us)

Providing all the information required above will expedite the funds getting deposited to the correct county treasurer fund, and being correctly coded in Galaxy.

If you have any questions, please contact me at the number stated above.

PN:lf

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