DATE: March 19, 2015

TO: Members, California Collaborative for Educational Excellence Governing Board
Ad Hoc Sub-Committee

FROM: Kenneth M. Young, Riverside County Superintendent of Schools
Fiscal Agent for the California Collaborative for Educational Excellence

SUBJECT: Item 1: Search process for Executive Director of the California Collaborative for Educational Excellence, including establishment of criteria for the selection of a search firm and review of proposals from potential search firms.

PRESENTER: Kenneth M. Young, Riverside County Superintendent of Schools
Fiscal Agent for the California Collaborative for Educational Excellence

STAFF RECOMMENDATION: Establish criteria for the selection of a search firm, review executive search proposals, and take action as appropriate.

BACKGROUND INFORMATION: At its initial meeting on February 25, 2015, the California Collaborative for Educational Excellence (CCEE) Governing Board delegated authority to a subcommittee of its members consisting of the Chair and Vice-Chair to determine the efficacy and/or ability of the Fiscal Agent to conduct the search for the CCEE’s Executive Director or, in the alternative, determine if a search firm should be chosen for that purpose. In addition, the sub-committee was tasked with establishing criteria for the selection of a search firm in the event the Fiscal Agent was deemed inappropriate for the task.

CURRENT CONSIDERATIONS: The Riverside County Superintendent of Schools, as Fiscal Agent to the CCEE, has indicated his staff will be unable to conduct the search for an Executive Director. As such, proposals were requested from executive search firms for that purpose and are attached to this memo. Also attached is draft criteria for the sub-committee to consider as it reviews responses to the various proposals submitted.

FISCAL IMPACT: None

ATTACHMENTS: Draft Criteria; Proposals from executive search firms

LEGAL REFERENCES: California Education Code 52074