

RIVERSIDE COUNTY OFFICE OF EDUCATION FOUNDATION
3939 THIRTEENTH STREET • P.O. BOX 868 • RIVERSIDE, CA 92502-0868

**REGULAR MEETING
AGENDA**

January 21, 2016

1:30 p.m., Riverside County Office of Education, 3939 Thirteenth St., Riverside, CA 92501

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48 hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Administrative Assistant to the Foundation Board at 3939 Thirteenth St., Riverside or by calling (951) 826-6473.

OPENING PROCEDURES

1. **CALL TO ORDER** Time: _____

2. **PLEDGE OF ALLEGIANCE** Director: _____

3. **ESTABLISHMENT OF A QUOROM**

a. **RCOE Foundation Directors**

- Mr. Jack Clarke
- Mr. Mark Hawkins
- Ms. Teresa Hyden
- Ms. Diana Kot
- Mr. Ron Miller
- Mr. Kenneth M. Young
- Vacant

4. **PUBLIC COMMENTS**

This item is placed on the Agenda so that members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. Any person wishing to speak is requested to complete the "Request to Address the Board" form and bring it forward to the Board Secretary. Each person wishing to address the Board will be limited to **five minutes** for public input on each item, subject, or concern not to exceed 20 minutes.

5. **APPROVAL OF AGENDA**

It is moved by Director _____ and seconded by Director _____ that the agenda be approved as presented.

Clarke _____ Hawkins _____ Hyden _____ Kot _____ Miller _____ Young _____

Motion adopted, Not adopted.

CONSENT AGENDA

1. **APPROVAL OF MINUTES**

Minutes of the Regular Meeting of the Riverside County Office of Education Foundation, November 16, 2015.

It is moved by Director _____ and seconded by Director _____ that the minutes be approved.

Clarke _____ Hawkins _____ Hyden _____ Kot _____ Miller _____ Young _____
 Motion adopted, Not adopted.

DISCUSSION/POSSIBLE ACTION ITEMS

1. **NOMINATIONS FOR A NEW DIRECTOR TO FILL VACANT SEAT:** Robert Frost has resigned from serving on the RCOEF Board of Directors. Therefore, the board will discuss/accept nominations for a replacement.

It is moved by Director _____ and seconded by Director _____ that _____ be nominated and approved for the board of director position vacated by Robert Frost.

Clarke _____ Hawkins _____ Hyden _____ Kot _____ Miller _____ Young _____
 Motion adopted, Not adopted.

2. **FACILITATOR FOR 5K RUN/WALK:** Teresa Hyden will provide updated information, including an organizer/facilitator contract regarding the upcoming 5K Run/Walk Fundraiser. The Board is requested to approve the contract of an organizer/facilitator for this event.

It is moved by Director _____ and seconded by Director _____ that the contract for an organizer/facilitator for the 5K Run/Walk be approved.

Clarke _____ Hawkins _____ Hyden _____ Kot _____ Miller _____ Young _____
 Motion adopted, Not adopted.

INFORMATION/DISCUSSION ITEMS

1. Update from grant subcommittee on Southern California Edison Grant
2. Western Riverside County of Governments education grant for RCOE
3. RCOEF Financial update

DISCUSSION ITEM

1. **DONOR STEWARDSHIP**

Dr. Jim Erickson, Past President of the Community Foundation, will facilitate a discussion with the RCOEF Board on donor stewardship.

ADJOURNMENT

Time: _____

PUBLIC VIEWING OF DOCUMENTS

As per Government Code Section 54957.5, all documents related to this meeting are available for public viewing at each Riverside County Office of Education Foundation Meeting and at 3939 Thirteenth St., Riverside, CA 92501.