

RIVERSIDE COUNTY OFFICE OF EDUCATION FOUNDATION
3939 THIRTEENTH STREET • P.O. BOX 868 • RIVERSIDE, CA 92502-0868

**REGULAR MEETING
AGENDA**

March 17, 2016

2:30 p.m., Riverside County Office of Education, 3939 Thirteenth St., Riverside, CA 92501

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48 hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Administrative Assistant to the Foundation Board at 3939 Thirteenth St., Riverside or by calling (951) 826-6473.

OPENING PROCEDURES

1. **CALL TO ORDER** Time: _____

2. **PLEDGE OF ALLEGIANCE** Director: _____

3. **ESTABLISHMENT OF A QUOROM**

a. RCOE Foundation Directors

- Mr. Jack Clarke
- Mr. Mark Hawkins
- Ms. Teresa Hyden
- Ms. Diana Kot
- Mr. Ron Miller
- Mr. Kenneth M. Young
- Vacant

4. **PUBLIC COMMENTS**

This item is placed on the Agenda so that members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. Any person wishing to speak is requested to complete the "Request to Address the Board" form and bring it forward to the Board Secretary. Each person wishing to address the Board will be limited to **five minutes** for public input on each item, subject, or concern not to exceed 20 minutes.

5. **APPROVAL OF AGENDA**

It is moved by Director _____ and seconded by Director _____ that the agenda be approved as presented.

Clarke _____ Hawkins _____ Hyden _____ Kot _____ Miller _____ Young _____
 Motion adopted, Not adopted.

CONSENT AGENDA

1. **APPROVAL OF MINUTES**

Minutes of the Regular Meeting of the Riverside County Office of Education Foundation, January 21, 2016.

It is moved by Director _____ and seconded by Director _____ that the minutes be approved.

Clarke _____ Hawkins _____ Hyden _____ Kot _____ Miller _____ Young _____
 Motion adopted, Not adopted.

ACTION ITEMS

1. APPROVE BUDGET FOR THE 5K FUN RUN/WALK: The annual budget included expenditures for both the Annual 5K Fun/Run Walk and the golf tournament. The board will be given a more detailed draft of the 5K Fun Run/Walk budget for approval. Presented by Director Hyden.

It is moved by Director _____ and seconded by Director _____ that _____ be nominated and approved for the board of director position vacated by Robert Frost.

Clarke _____ Hawkins _____ Hyden _____ Kot _____ Miller _____ Young _____
 Motion adopted, Not adopted.

DISCUSSION/POSSIBLE ACTION ITEMS

1. EXPANSION OF THE NUMBER OF BOARD OF DIRECTOR POSITIONS: As part of the donor stewardship discussion at the January 21, 2016, meeting facilitated by Dr. Jim Erickson, the board will discuss the option to increase the number of director positions in accordance with provisions of their bylaws. Bylaws may be revised accordingly as determined. (Motion to be made at meeting if applicable.)

It is moved by Director _____ and seconded by Director _____ that the number of director positions be increased.

Clarke _____ Hawkins _____ Hyden _____ Kot _____ Miller _____ Young _____
 Motion adopted, Not adopted.

2. SPECIAL FUND DESIGNATED FOR STUDENT/FAMILY FINANCIAL HARDSHIP: The board has been approached by one of the operating programs of RCOE to provide a special fund for emerging needs of particular students in a financial hardship circumstance. The board will discuss the pros/cons of setting up a special fund to address these needs. (Motion to be made at meeting if applicable.)

It is moved by Director _____ and seconded by Director _____ that a special fund be set up to address financial hardship circumstances.

Clarke _____ Hawkins _____ Hyden _____ Kot _____ Miller _____ Young _____
 Motion adopted, Not adopted.

INFORMATION/DISCUSSION ITEMS

1. STEM Scholarship Process Update
2. Update on 5K Fun/Run Walk – April 9, 2016
3. Annual Audit Report
4. Introduction of items to be discussed at future meetings

5. Board of Directors Comments

ADJOURNMENT

Time: _____

PUBLIC VIEWING OF DOCUMENTS

As per Government Code Section 54957.5, all documents related to this meeting are available for public viewing at each Riverside County Office of Education Foundation Meeting and at 3939 Thirteenth St., Riverside, CA 92501.