

RIVERSIDE COUNTY OFFICE OF EDUCATION FOUNDATION
3939 THIRTEENTH STREET • P.O. BOX 868 • RIVERSIDE, CA 92502-0868

**REGULAR MEETING
MINUTES**

November 16, 2015

9:00 a.m., Riverside County Office of Education, 3939 Thirteenth St., Riverside, CA 92501

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48 hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Administrative Assistant to the Foundation Board at 3939 Thirteenth St., Riverside or by calling (951) 826-6473.

OPENING PROCEDURES

1. **CALL TO ORDER**

The Organizational Meeting of the Riverside County Office of Education Foundation was called to order by Director Kot at 9:06 a.m.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Director Kot.

3. **ESTABLISHMENT OF A QUOROM**

a. **RCOE Foundation Directors**

Mr. Jack Clarke
Mr. Mark Hawkins (Absent)
Ms. Teresa Hyden
Ms. Diana Kot
Mr. Ron Miller
Mr. Kenneth M. Young (Designee Ana Farfan)
Vacant

4. **PUBLIC COMMENTS**

This item is placed on the Agenda so that members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. Any person wishing to speak is requested to complete the "Request to Address the Board" form and bring it forward to the Board Secretary. Each person wishing to address the Board will be limited to **five minutes** for public input on each item, subject, or concern not to exceed 20 minutes.

5. **APPROVAL OF AGENDA**

It is moved by Director Clarke and seconded by Director Hyden hat the agenda be approved as presented.

5 Ayes
2 Absent: Member Hawkins, Vacant
Motion adopted

CONSENT AGENDA

1. **APPROVAL OF MINUTES**

It is moved by Director Hyden and seconded by Director Clarke that the minutes be approved.

5 Ayes

2 Absent: Member Hawkins, Vacant

Motion adopted

ACTION ITEMS

1. **NOMINATIONS FOR A NEW DIRECTOR TO FILL VACANT SEAT:** Robert Frost has resigned from serving on the RCOEF Board of Directors. Therefore, the board will discuss/accept nominations for a replacement. It was moved that this item be moved to the January giving the Members time to think about a nomination.

It is moved by Director Hyden and seconded by Director Clarke that this item be moved to the January agenda giving the Members time to think about a nomination.

5 Ayes

2 Absent: Member Hawkins, Vacant

Motion adopted

DISCUSSION/POSSIBLE ACTION ITEMS

1. **ESTABLISH SUBCOMMITTEE FOR SOUTHERN CALIFORNIA EDISON GRANT:** Establish a sub-committee of at least 3 persons to determine the criteria for awarding the Southern California Edison Grant Funds.

Sub-committee Members:

Jack Clarke

Teresa Hyden

Ron Vito

Esmirna Valencia

Chuck Fischer

It is moved by Director Clarke and seconded by Designee Farfan that persons named above be designated a sub-committee to determine the criteria for awarding the SCE Grant Funds.

5 Ayes

2 Absent: Member Hawkins, Vacant

Motion adopted

2. **DETERMINE NEXT RCOEF FUNDING INITIATIVE:** The RCOEF Board's recently adopted strategic plan identifies a few initiatives that were created during the strategic planning session with LF Leadership. After discussion during the Sept. 16 meeting and input from the directors and sub-committee members it was decided that we'd like to have more information on the ACT Now: Adopt a classroom for Teaching to Support New Opportunities in the Workforce.

It is moved by Director Hyden and seconded by Designee Farfan that the next funding initiative be a broad funding initiative of College and Career Readiness of which next year's focus may be ACT Now.

5 Ayes

2 Absent: Member Hawkins, Vacant

Motion adopted

3. **5K RUN/WALK 2016.** The Riverside County Office of Education Foundation (RCOEF) will determine whether to hold another 5K Run/Walk and identify a possible date of February, March or April and select a venue.

It is moved by Director Hyden and seconded by Director Clarke that the 5K Run/Walk for 2016 be approved.

5 Ayes

2 Absent: Member Hawkins, Vacant

Motion adopted

INFORMATION/DISCUSSION ITEMS

1. Recap Sponsor Event held on October 20, 2015

Everyone that attended shared their feedback regarding the event.

2. Donor Stewardship

There was a discussion about the possibility of having a Board Workshop on Jan. 21 at 1pm prior to the regular meeting and inviting a guest speaker to speak to this item. The suggested speaker would be Jim Erickson and/or Cherise Wickham. Each member will submit, no later than December 15, names of potential donors to target for support.

ADJOURNMENT

Time: The meeting was adjourned at 10:30 a.m.

PUBLIC VIEWING OF DOCUMENTS

As per Government Code Section 54957.5, all documents related to this meeting are available for public viewing at each Riverside County Office of Education Foundation Meeting and at 3939 Thirteenth St., Riverside, CA 92501.