



RIVERSIDE COUNTY OFFICE OF EDUCATION FOUNDATION

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Thursday, January 17, 2019, 2:30 P.M.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48 hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Administrative Assistant to the Foundation Board at 3939 Thirteenth Street., Riverside, CA 92501, or by calling (951) 826-6478.

OPENING PROCEDURES

1. **CALL TO ORDER**

The meeting was called to order by Director Binkley at 2:44 p.m.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Director Binkley.

3. **ESTABLISHMENT OF A QUORUM**

Directors Binkley, Clarke, Farfan, Kot, and White were present.
Directors Eckstrom, Miller, and Monville were absent.

4. **PUBLIC COMMENTS**

No members of the public came forward to address the Board.

5. **APPROVAL OF AGENDA**

It was moved by Director Kot and seconded by Director Farfan that the agenda be approved as presented.

5 Ayes: Directors Binkley, Clarke, Kot, Farfan, Miller, and White

3 Absent: Directors Eckstrom, Miller, and Monville,

Motion passed.

CONSENT AGENDA

1. **APPROVAL OF MINUTES**

Consideration to approve the Minutes of the Regular Board Meeting of the Riverside County Office of Education Foundation (RCOEF) held September 13, 2018 and November 15, 2018.

It was moved by Director Farfan and seconded by Director Clarke that the minutes be approved as presented.

5 Ayes: Directors Binkley, Clarke, Kot, Farfan, and White

3 Absent: Directors Eckstrom, Miller and Monville,

Motion passed.

INFORMATION/DISCUSSION ITEMS

1. FOUNDATION DIRECTOR'S REPORT - Ed Lewis

- Sponsor Recognition Event Overview
 - Many of the top management from each company attended the event. The scholars gave very nice presentations. Posters with scholar pictures was shared.
 - The live music was a nice touch. Balance of socialization and the program worked nicely. The event made it clear that our efforts are successful.
- Golf Tournament – April 1, 2019
 - The golf brochures were shared, which includes the new “5th Annual Inland Classic” logo.
 - \$24,700 in sponsorship thus far.
 - Our goal is to register 144 golfers.
 - Reaching out to chambers for promotion of the event.
 - Morongo has sponsored the green fees, valued at \$7,200.
- Foundation Newsletter
 - The newsletter will be sent out this week. This keeps our donors apprised and employees informed as to current events of the Foundation.
- Employee Giving Campaign – February 1 through 28
 - A letter from Dr. White will be emailed to all RCOE staff announcing the campaign.
 - Payroll contributions will be entered into a drawing to win a free night's stay at the Renaissance Palm Springs Hotel
 - There will be a silent auction for an annual parking space.
 - Staff will have the option of wearing jeans on Fridays during the month of February for a \$20 donation toward the Foundation.
- Budget/Annual Financial Report
 - Once the budget is approved the report will show the actuals that were spent in the previous year.
 - The “Other Grant Income” is funds that is to be determined. There are potential resources that are being researched.
 - We continue to keep in contact with local area Supervisors for support. Funds received from those areas will be designated to students within that district.
- ACTION: It was recommend that Damon Smith, Director, District Fiscal Services, join the RCOEF Board to replace Teresa Hyden's vacated position.
 - It was moved by Director Binkley and seconded by Director Kot to approve the appointment of Damon Smith as a member of the Board of Directors for the RCOE Foundation.
 - 5 Ayes: Directors Binkley, Clarke, Kot, Farfan, and White
 - 3 Absent: Directors Eckstrom, Miller and Monville,
 - Motion adopted.
- Scholarship Flyers
 - The 2019-20 scholarship flyers that will be distributed to districts this month was shared.
 - Seniors in RCOE programs will build the scholarship into their portfolios.
 - Explanation was given for the reason we limit the number of districts offered scholarships. This provides us to be able to grant significant funds. We are rotating through all of the Riverside County districts over several years.
 - Edison funds have been reduced over the years.
- Bylaws
 - The bylaws are being reviewed. Revisions will be emailed to the Board and brought to the March meeting.
- Community Partners Program
 - The direct mail campaign cost close to \$5,000 and brought in approximately \$1,800. The list serve obtained will be utilized for future outreach.
- Professional Athlete Out Reach
 - We are working on reaching out and collaborating with professional student athletes that have graduated from Riverside County schools.

2. **BOARD OF DIRECTORS COMMENTS**

- Dr. White
 - Bylaws – Suggested changing the verbiage so that legacy giving, as well as contributions for Teacher Villages are included. These items would benefit all students.
 - College Retention Scholarships - Would like to see the Foundation add scholarship programs for second and/or third year college students to encourage momentum for students to graduate from college.
 - Research has shown that second year college students will drop out because of the cost of college, books, and cost of living.
 - We could reach these students by contacting the “Student Life” programs and the admissions and financial aid departments.
- Ana Farfan
 - Thanked Ed for expanding the Foundation and increasing the funds for scholarships.
- Jack Clarke
 - Pleased with the trajectory of the Foundation and complimented Ed with building a base for the Foundation.

ADJOURNMENT

Time: 3:29 p.m.

PUBLIC VIEWING OF DOCUMENTS

As per Government Code Section 54957.5, all documents related to this meeting are available for public viewing at each Riverside County Office of Education Foundation Meeting and at 3939 Thirteenth Street, Riverside, CA 92501.