Program Information Report (PIR)
Personnel Information

General

Last Name: _______________________________ First Name: _________________________________  Middle Initial: ________

Previous Name: ____________________________ Date of Birth: _____/_____/______  Gender: □ M □ F

Employment

Site: ________________________________  Position: ___________________________ □ Temporary □ Permanent

Date of Hire: _____/_____/______        Supervisor: _____________________________________________________________

Program

□ Head Start Center-Based □ Head Start Home-Based □ Early Head Start Center-Based □ Early Head Start Home-Based

Work Directly with Families: □ Yes □ No □ Former Head Start Parent: □ Yes □ No
(Applicable to Community Assistants)

Ethnicity:  (Hispanic or Latino origin - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture, regardless of their race)
□ Hispanic or Latino □ Non-Hispanic or Non-Latino origin

Race:
□ American Indian or Alaska Native (A person having origins in any of the original peoples of North and South America or Central America, and who maintains tribal affiliation or community attachment.)
□ Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent.)
□ African American (A person having origins in any racial groups of Africa.)
□ Native Hawaiian or other Pacific Islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)
□ Caucasian (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)
□ Bi-Racial / Multi-Racial (A person of two or more races.)
□ Other (A person reporting a race other than those listed.) Explain: __________________________________________________
□ Unspecified (A person whose race is unknown or who declines to identify their race.)
Explain: __________________________________________________

Language: (If a second language is spoken, please check applicable box/boxes)

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<th>Primary Language</th>
<th>Proficient</th>
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<td>Native Central American</td>
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<td>South American or Mexican</td>
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<td>Middle Eastern and South Asian</td>
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Language (continued): (If a second language is spoken, please check applicable box/boxes.)

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This section only to be completed by instructional staff, family workers, and education managers.

Staff Qualifications: *(PIR question B.5 & B.8)*

**Advanced degree in:**

*Applicable for Center-Based HS Staff*
- ☐ Early childhood education
- ☐ Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children

*Applicable for Center-Based EHS Staff:*
- *Early childhood education with a focus on infant and toddler development*
  - ☐ Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and toddlers

**Baccalaureate degree in:**

*Applicable for Center-Based HS Staff*
- ☐ Early childhood education
- ☐ Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children
- ☐ Any field and has been admitted into and is supported by the Teach America Program and passed a rigorous early childhood content exam

*Applicable for Center-Based EHS Staff*
- ☐ Early childhood education with a focus on infant and toddler development
- ☐ Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and toddlers

**Those with a Baccalaureate degree, the number enrolled in:**

*Applicable for Center-Based HS Staff*
- ☐ Advanced degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education

*Applicable for Center-Based EHS Staff*
- ☐ Advanced degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education with focus on infant and toddler development

**Associate degree in:**

*Applicable for Center-Based HS Staff*
- ☐ Early childhood education
- ☐ A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children

*Applicable for Center-Based EHS Staff*
- ☐ Early childhood education with a focus on infant and toddler development

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Applicable for Center-Based EHS Staff

- Early childhood education with a focus on infant and toddler development
- A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching infants and toddlers

Those with an Associate degree, the number enrolled in:

Applicable for Center-Based HS Staff

- A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education

Applicable for Center-Based EHS Staff

- A Baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education with a focus on infant and toddler development

Those with a Credential:

Applicable for Center-Based HS and EHS Staff

- A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements and appropriate to the option in which they are working
- Of these, a Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care of home-based certification, credential, or licensure that meets or exceeds CDA requirements and appropriate to the option on which they are working

Those with a Credential, the number enrolled in:

Applicable for Center-Based HS Staff

- A baccalaureate degree program in early childhood education, or in any field and coursework equivalent to a major relating to early childhood education
- An associate degree program in early childhood education, or in a related field and coursework equivalent to a major relating to early childhood education

Applicable for Center-Based EHS Staff

- A baccalaureate degree program in early childhood education, or in any field and coursework equivalent to a major relating to early childhood education with a focus on infant and toddler development
- An associate degree program in early childhood education, or in a related field and coursework equivalent to a major relating to early childhood education with a focus on infant and toddler development

Those who do not have the qualifications listed above:

- A baccalaureate degree program in early childhood education, or in any field and coursework equivalent to a major relating to early childhood education with a focus on infant and toddler development
- An associate degree program in early childhood education, or in a related field and coursework equivalent to a major relating to early childhood education with a focus on infant and toddler development
- Any type of Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements and appropriate to the option in which they are working

Staff Qualifications (PIR questions B.9)

Applicable for Home-Based HS and EHS Staff

Advanced degree in:

- Social Work/Licensed Clinical Social Worker (LCSW)/Licensed Master Social Worker (LCMW)
- Marriage and Family Therapy/Licensed Marriage and Family Therapist (LMFT)
- Psychology
- Sociology
- Human Services (Include related areas, such as: child and family services or social services.)
- Nursing Plus Nurse Practitioner (NP) license
☐ Early childhood education
☐ Other specify: ________________________________

**Baccalaureate degree in:**
☐ Social work
☐ Psychology
☐ Sociology
☐ Human Services (Include related areas, such as: Child and Family Services or Social Services.)
☐ Nursing plus Registered Nurse (RN) license
☐ Early childhood education
☐ Other specify: ________________________________

**Associate degree in:**
☐ Social Work
☐ Psychology
☐ Sociology
☐ Human Services (Include related areas, such as: Child and Family Services or Social Services.)
☐ Nursing Plus Registered Nurse (RN) license
☐ Early childhood education
☐ Other specify: ________________________________

**License, certification, or credential held:**
☐ Nursing, non-RN, i.e., LPN, CNA, etc.
☐ Family Development Credential (FDC)
☐ Child Development Associate Credential (CDA)
☐ State-awarded certification, credential, or license appropriate to the option in which currently working.
☐ Home-based option or family child care option
☐ Other specify: ________________________________

**Those who do not have the qualifications listed above:**
☐ An advanced degree or license
☐ A baccalaureate degree
☐ An associate degree
☐ Studies leading to a non-degree license, certificate, or credential