



Division of Educational Services
Leadership Institute of Riverside County

**Preliminary Administrative Services Credential Program
Supervisor's Confidential Recommendation**

Print Candidate's Name: _____
Last First Middle

School/Work Location: _____

Please check one: Strongly Endorsed Endorsed Not Endorsed at this Time

Comments: _____

Print Supervisor or Designee Name: _____

Supervisor or Designee Signature: _____

Supervisor E-mail Address/Phone Number: _____

Date: _____

Please return to: Leadership Institute of Riverside County
Attn: Cheryl Reynolds-Young
P.O. Box 868
Riverside, CA 92502-0868

Supervisor's Recommendation

Directions: Please check one of the boxes and use the space below to explain your evaluation of this candidate's decisiveness. **A comment is required for this dimension.**

DECISIVENESS – Readiness to make decisions renders judgments, take actions or commit oneself.

Insufficient Opportunity to Observe <input type="checkbox"/>	Performs Poorly This Area <input type="checkbox"/>	Is Developing Skills in This Area <input type="checkbox"/>	Shows Strength in This Area <input type="checkbox"/>	Shows Exceptional Skills in This Area <input type="checkbox"/>
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Comments: Why did you choose this rating? (Required)

JUDGEMENT – Developing alternative courses of action and making decision which reflect factual information, are based on logical assumptions, and take organizational resources into consideration

Insufficient
Opportunity to
Observe

Performs
Poorly
This Area

Is Developing
Skills in
This Area

Shows Strength
in This
Area

Shows Exceptional
Skills in
This Area

Comments: Why did you choose this rating? (Required)

LEADERSHIP AND INFLUENCE – Utilizing appropriate interpersonal styles and methods in guiding individuals and groups towards task accomplishments; building cohesive cooperation and collaboration among the school's stakeholders. Facilitating group process and the resolution of conflict.

Insufficient
Opportunity to
Observe

Performs
Poorly
This Area

Is Developing
Skills in
This Area

Shows Strength
in This
Area

Shows Exceptional
Skills in
This Area

Comments: Why did you choose this rating? (Required)

EXTRA-ORGANIZATIONAL SENSITIVITY – Working with diverse populations and understanding of and sensitivity to various ethnic, cultural, linguistic, economic, and disability groups.

Insufficient
Opportunity to
Observe

Performs
Poorly
This Area

Is Developing
Skills in
This Area

Shows Strength
in This
Area

Shows Exceptional
Skills in
This Area

Comments: Why did you choose this rating? (Required)

INITIATIVE AND INNOVATIVENESS – Self-starting rather than passively accepting. Taking action to achieve goals beyond what is necessarily called for. Organization action. Developing unique and creative solutions to complex problems.

Insufficient Opportunity to Observe <input type="checkbox"/>	Performs Poorly This Area <input type="checkbox"/>	Is Developing Skills in This Area <input type="checkbox"/>	Shows Strength in This Area <input type="checkbox"/>	Shows Exceptional Skills in This Area <input type="checkbox"/>
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Comments: (Optional)

INSTRUCTIONAL LEADERSHIP – Working with Instructional Staff members to create most effective environment that will insure improved student achievement.

Insufficient Opportunity to Observe <input type="checkbox"/>	Performs Poorly This Area <input type="checkbox"/>	Is Developing Skills in This Area <input type="checkbox"/>	Shows Strength in This Area <input type="checkbox"/>	Shows Exceptional Skills in This Area <input type="checkbox"/>
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Comments: (Optional)

PLANNING AND ORGANIZING – Establishing and/or facilitating a course of action for self and/or others to accomplish a specific goal; planning the proper assignment of personnel and appropriate allocation of resources.

Insufficient Opportunity to Observe <input type="checkbox"/>	Performs Poorly This Area <input type="checkbox"/>	Is Developing Skills in This Area <input type="checkbox"/>	Shows Strength in This Area <input type="checkbox"/>	Shows Exceptional Skills in This Area <input type="checkbox"/>
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Comments: (Optional)
