



# Preliminary Administrative Services Credential (PASC)

The Center for Administrator Preparation is proud to offer the Preliminary Administrative Services Credential (PASC) Program, a pathway for credentialed teachers and school counselors to learn the foundations of leadership in order to qualify for a position in educational administration.

## ▶ Convenient Format

A 16-month program format in which candidates attend PASC class sessions once a month, along with mandatory CalAPA workshops scheduled at intervals across all three CalAPA cycles.

## ▶ Curriculum and Instruction

▶ The curriculum is centered on ethics and grounded in the California Administrator Performance Expectations (CAPEs), Model Code of Ethics for Educators, and the Five Practices of Exemplary Leadership.

## ▶ California Administrator Performance Assessment (CalAPA)

▶ Candidates must pass the CalAPA to complete the program, and are responsible for paying the nominal fee to take the exam.

## ▶ Why the RCOE Program?

▶ Program staff serves on the CalAPA design team and the program participated in the CalAPA Field Test, giving instructors the opportunity to refine their approach to CalAPA preparation. Instructors currently serve as principals, directors, and assistant superintendents in Riverside County, bringing networking opportunities and practical application to coursework.

## ENROLLMENT DEADLINES

Fall enrollment is due in summer, and spring enrollment is due in winter.  
Please visit our website for exact dates and deadlines.

## PROGRAM FEES

\$7,500, including \$500 non-refundable deposit.  
*Multiple payment options are available.*

