



Riverside County  
Board of Education

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**DATE:** August 23, 2023

**TO:** Dr. Jennifer Root, District Superintendent  
Mr. Morgan Singleton II, Board President  
Mr. Marc Bommarito, Assistant Superintendent of Business Services  
Dr. Charles Newman, Assistant Superintendent of Educational Services  
Menifee Union School District

**FROM:** Edwin Gomez, Ed.D., Riverside County Superintendent of Schools

**BY:** Scott Price, Ph.D.  Amanda Corridan   
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**SUBJECT: 2023-24 LCAP and ADOPTED BUDGET – APPROVAL**

The County Superintendent of Schools is required to review and approve the district's Local Control and Accountability Plan or the annual update to an existing Local Control and Accountability Plan prior to the approval of the district's Adopted Budget [Education Code Section 42127(d)(2)].

#### **Adopted Local Control and Accountability Plan**

In accordance with California Education Code (EC) Section 52070, our office has completed its review of the district's 2023-24 Local Control and Accountability Plan (LCAP) to determine whether it adheres to the guidelines adopted by the State Board of Education (SBE).

The district's adopted LCAP has been analyzed to determine whether:

- The plan adheres to the template adopted by the State Board of Education.
- The budget includes sufficient expenditures to implement the actions and strategies included in the plan, based on the projected costs included in the plan.
- The plan adheres to the expenditure requirements for funds apportioned on the basis of the number and concentration of unduplicated pupils.
- The plan includes the calculations to determine whether there is required carryover. If applicable, the plan includes a description of the planned uses of the specified funds and a description of how the planned uses of those funds satisfy the requirements for specific actions to be considered as contributing toward meeting the increased or improved services requirement.

The district's adopted LCAP has been analyzed in the context of the guidance provided by the California County Superintendents and the California Department of

Education (CDE). Based on our analysis, the district’s Local Control and Accountability Plan for the 2023-24 fiscal year has been **approved** by the Riverside County Superintendent of Schools. Our goal is to further enhance the performance of students by providing feedback and inquiry questions that will support the refinement of future Local Control and Accountability Plans and any additional plans designed to close the achievement gap in metrics that impact student preparedness for college and career.

**Student Achievement**

The purpose of the LCAP is to ensure that all students graduate from high school with the skills necessary to be successful in both college and career. The Riverside County Office of Education conducted a review of research on TK-12 college readiness indicators to identify those that would align with the LCAP purpose and have the greatest impact. As a result of this research, we recommend that local education agencies (LEAs) closely monitor the metrics listed in the data table below for all student groups.

Menifee Union School District Student Groups – Program Participation Status						
Indicator	LEA	Socioeconomically Disadvantaged	English Learner	Foster Youth	Homeless Youth	Students with Disabilities
Enrollment Count 2022 <sup>1</sup>	11,028	6,620	905	63	70	1,436
Enrollment Percent 2022 <sup>1</sup>	N/A	60.0	8.2	0.6	0.6	13.0
English Language Arts (ELA) Distance from Standard 2022 <sup>1</sup>	-10.7	-21.1	-55.8	-80.3	-55.0	-86.4
Mathematics Distance from Standard 2022 <sup>1</sup>	-43.3	-54.5	-77.9	-92.0	-92.6	-112.8
English Learner Progress Indicator 2022 <sup>1</sup>	N/A	N/A	42.7	N/A	N/A	N/A
Reclassified Fluent English Proficient Rate 2022 <sup>2†</sup>	=	=	=	=	=	=
College and Career Prepared Rate 2022	#	#	#	#	#	#
Chronic Absenteeism Rate 2022 <sup>1</sup>	29.7	34.1	32.1	32.4	57.8	38.8
Suspension Rate 2022 <sup>1</sup>	1.6	1.8	1.4	3.2	3.1	2.8
Expulsion Rate 2022 <sup>2</sup>	0.0	0.0	0.0	0.0	0.0	0.0
<sup>1</sup> California School Dashboard/Dashboard Additional Report Files <sup>2</sup> CDE Dataquest and Files † Indicator Includes Charter Schools Within the District * Data Suppressed for Student Privacy Reasons = Data Unavailable Due to California Department of Education Delay in Release # Data Unavailable Due to CA School Dashboard Suspension Due to the COVID-19 Pandemic						

Menifee Union School District Student Groups – Race/Ethnicity									
Indicator	LEA	American Indian	Asian	Black/African American	Filipino	Hispanic	Pacific Islander	White	Two or More Races
Enrollment Count 2022 <sup>1</sup>	11,028	22	249	699	440	5,488	58	3,092	759
Enrollment Percent 2022 <sup>1</sup>	N/A	0.2	2.3	6.3	4.0	49.8	0.5	28.0	6.9
English Language Arts (ELA) Distance from Standard 2022 <sup>1</sup>	-10.7	7.5	19.9	-32.6	36.5	-22.1	-18.4	-0.1	6.6
Mathematics Distance from Standard 2022 <sup>1</sup>	-43.3	-24.0	0.0	-78.6	7.4	-56.3	-41.7	-28.4	-26.0
English Learner Progress Indicator 2022 <sup>1</sup>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reclassified Fluent English Proficient Rate 2022 <sup>2†</sup>	=	=	=	=	=	=	=	=	=
College and Career Prepared Rate 2022	#	#	#	#	#	#	#	#	#
Chronic Absenteeism Rate 2022 <sup>1</sup>	29.7	32.1	20.7	28.0	14.3	33.0	42.5	29.1	22.6
Suspension Rate 2022 <sup>1</sup>	1.6	3.6	0.3	3.1	0.2	1.6	1.4	1.6	1.5
Expulsion Rate 2022 <sup>2</sup>	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<sup>1</sup> California School Dashboard/Dashboard Additional Report Files <sup>2</sup> CDE Dataquest and Files <sup>†</sup> Indicator Includes Charter Schools Within the District <sup>*</sup> Data Suppressed for Student Privacy Reasons <sup>-</sup> Data Unavailable Due to California Department of Education Delay in Release <sup>#</sup> Data Unavailable Due to CA School Dashboard Suspension Due to the COVID-19 Pandemic									

We offer the following commendations and inquiry questions to consider for the implementation of the 2023-24 Local Control and Accountability Plan and the refinement of the plan in future years.

**Student Success in Academics**

The district is to be commended for creating the California Assessment of Student Performance and Progress (CAASPP) interim block committee to research the English language arts (ELA) and mathematics blueprints and standards maps to implement a districtwide interim assessment block (IAB) administration. The district is also commended for its focus on districtwide learning on student discourse, humanizing mathematics, and Mathematical Language Routines grounded in Universal Design for Learning. In addition, the implementation of Math Learning Walks focused on student engagement and discourse is to be applauded.

Additional dialogue related to the questions below may support achievement of the goals and desired outcomes aligned to student academic achievement:

- How might the district implement a root cause analysis to learn about how to close academic gaps among student subgroups across the school district?
- How might the district continue to implement professional learning to support the science curriculum through the use of high-leverage strategies for student learning in order to achieve the desired outcomes for this academic year?

### **Student Access, Enrollment, and Success in Rigorous Coursework**

The district is to be commended for its commitment to college and career readiness and the development of Universal Design for Learning (UDL) across all subject areas to mitigate the achievement gap and provide learning opportunities for all students.

Additional dialogue related to the questions below may support achievement of the goals and desired outcomes aligned to student access, enrollment, and success in rigorous coursework:

- How might the district promote teacher collaboration with the purpose of analyzing formative and summative student performance data to identify learning gaps then adjust instruction to meet those needs?
- How might the district leverage existing college and career opportunities to develop academic skills in ELA, mathematics, and science in order to support specific student subgroups to successfully complete A-G coursework and Career Technical Education (CTE) pathways at the high school level?

### **Student Engagement and School Climate**

The district is to be commended for utilizing various interpreter modalities to meet the needs of non-English-speaking parents which prompted an increase in parent attendance in informational meetings increasing participation of the school climate and culture surveys. The district is also to be applauded for proactively working towards identifying the root cause of the different types of student absences and creating a team to work toward early intervention strategies to increase student engagement.

Additional dialogue related to the questions below may support achievement of the goals and desired outcomes aligned to student engagement and school climate:

- How might the district continue to develop and train staff in trauma-informed practices to reduce achievement gaps, increase attendance, and lower suspension rate for targeted subgroups in a comprehensive and systematic way?
- How might the district continue to strengthen its Social and Emotional Learning (SEL) commitments to serve the highest needs populations?

To access resources and tools that will support future LCAP development, please go to <https://www.rcoe.us/lcap-support>.

### ***Fiscal Recommendations***

During our review we identified opportunities to improve data accuracy between the district's LCAP and fiscal documents. After board adoption, the district revised certain items which had no material impact on the implementation of the district's plan.

### **Adopted Budget**

The district's Adopted Budget was developed in the context of the Governor's 2023-24 May Revise. Subsequently, the 2023-24 State Budget was adopted, which contained differences from the May Revise. The district should update and revise its budget projections to reflect changes in available funding.

Based on our analysis of the information submitted, and our assessment of revenue changes in the enacted State Budget, we **approve** the district's budget, but would like to highlight the following:

*Enrollment and Average Daily Attendance (ADA)* – The district estimates 11,409 ADA for the current fiscal year, or a 3.8 percent increase from the certified 2022-23 P-2 ADA. For 2024-25, the district projects a 2.5 percent increase in ADA. For 2025-26, the district projects a 2.0 percent increase in ADA. It will be important for the district to monitor enrollment in the current and subsequent years to ensure accurate LCFF revenue and plan accordingly.

*Local Control Funding Formula (LCFF)* – The district's Adopted Budget included Cost-of-Living Adjustments (COLAs) for LCFF funding of 8.22 percent, 3.94 percent, and 3.29 percent for the 2023-24, 2024-25, and 2025-26 fiscal years, respectively. Our office recommends a contingency plan should LCFF funding not materialize as projected in the 2023-24 State Budget.

*Unrestricted Deficit Spending* – The district's Adopted Budget indicates a positive ending balance for all funds in the 2023-24 fiscal year. However, for the unrestricted General Fund, the district anticipates expenditures and uses will exceed revenues and sources by \$6.2 million in 2023-24 and \$3.7 million in 2024-25.

*Employee Negotiations* – As of the board date, June 15, 2023, the district reports salary and benefit negotiations continue with both the certificated and classified bargaining units for the 2023-24 fiscal year. Prior to entering into a written agreement, California Government Code (GC) Section 3547.5 requires a public school employer to publicly disclose the major provisions of a collective bargaining agreement, including but not limited to, the costs incurred in the current and subsequent fiscal years. The disclosure must include a written certification signed by the district superintendent and chief business official that the district can meet the costs incurred by the district during the term of the agreement. Therefore, please make available to the public and submit a disclosure to our office at least ten (10) working days prior to the date on which the governing board is to take action on a proposed agreement.

*Reserve for Economic Uncertainties* – The minimum state-required reserve for a district of Menifee Union School District's size is 3.0 percent. The district projects to meet the minimum-

reserve requirement in the current and two subsequent fiscal years. Additionally, existing law imposes a 10 percent cap on the amount school districts can maintain in their reserves in fiscal years immediately succeeding those in which the Public School System Stabilization Account balance is at least 3 percent of TK-12 Prop. 98 funding. This condition was met with the 2022-23 deposit amount, triggering the local reserve cap for the 2023-24 fiscal year. The district projects to meet the imposed 10 percent reserve cap.

*Cash Management* – Attention to cash solvency remains a critical fiscal practice and should continue to be prioritized in the coming year. The district projects sufficient cash balances to cover projected expenditures during the 2023-24 fiscal year. Should the district identify the need for temporary borrowing options, our office strongly advises districts to consult with legal counsel and independent auditors prior to using Cafeteria Special Revenue Fund (Fund 13) and Building Fund (Fund 21) for temporary interfund borrowing purposes to remedy cash shortfalls.

*AB 2756* – Current law, as enacted through AB 2756 (Chapter 52, Statutes of 2004), requires the County Superintendent to review and consider any studies, reports, evaluations, or audits that may contain evidence a district is showing fiscal distress. Our office did not receive any such reports for the district.

### **Conclusion**

Our office commends the district for its efforts thus far to preserve its fiscal solvency and maintain a quality education program for its students. If we can be of further assistance, please do not hesitate to contact our office.