



About Student Regional Consortium for Adult Education

October 28, 2015

2:00pm International Brotherhood of Electrical Workers #440

I. Welcome & Agenda Review- Introductions; In Attendance: Linda Aranda, Sandy Fielding, Chuck Fischer, Dalia Gad El Mawla, Michael Gray, Tammy Guzzetta, Mark LeNoir, Jim Rush, JoDee Slyter, Diann Thursby, Eddie Villa.

JoDee Slyter reminded everyone of the IBEW Toy Drive and passed out flyers to anyone that needed a visual reminder. After last week's meeting JoDee decided to make copies of all the charts and tables for this meeting in an effort to help everyone follow along since last week some of the documents were not visible. JoDee reviewed the agenda and asked if anyone needed to add something to it. Dalia asked if there was going to be any discussion on the allocation schedule. JoDee said the allocation schedule is included in the first item on the agenda.

II. Annual Plan Update (Slide) –The Adult Education Block Grant Annual Plan Template handout was distributed. Please note the date on the handout is the AEBG's office revised date, not the revised date of the plan entry for the consortium. A second handout identifying the official member representatives was passed around. Sandy Fielding and Michael Gray had revisions on the contact information. An update will be distributed electronically. A proposed organizational chart was handed out requesting input. The chart doesn't show any type of hierarchy, but shows more of a collective environment. Names were not required, therefore not added, but if anyone thinks they should be added, JoDee will be more than happy to add them. JoDee asked for any recommendations, Jim Dawson stated everything looked good. Sandy Fielding stated that the document would not need ongoing revisions if names are not added.

JoDee reviewed the Annual Plan Template **Sections 1.10** mentions the consortium opting out of fiscal agent and in favor of direct funding. JoDee asked the group to skim through the section and if there is anything that needs to be reworded send her an email.

Section 2 is the Executive Summary Overview. JoDee added the focus was on the establishing of the 4 overarching themes. JoDee reminded the group this is only for one year not the entire three years. Any recommendations or suggestions are welcome.

Section 3 shows the Consortium Services and Funding Allocations. Tables with amounts for each agency were available as well as one single table with collective data to represent the consortium as a whole. The indirect costs are reported in table 3.2. The way to read that is MOE minus the 5% of indirect costs. The percentage of the indirect costs is a rounded number. JoDee asked if the awarded amounts on the tables are different to let her know. She used a report from the state.

Status of Requested Funds (Slide) - new revision of the consortium's allocation requests totaled \$3,532,761 compared to what is available \$3,356,128. There is now a balance of \$313,026. JoDee said all agencies went back and made reductions. Moreno Valley's reduction was significant. And moving forward the consortium needs to determine how the balance of \$313,026 will be distributed.

Michael Gray voiced that the funds most definitely should go back to the members and if anyone needs the funds more than Jurupa Unified he's completely fine with that. Jim Rush agreed that Moreno Valley reduced their request significantly. Tammy Guzetta said they based the allocation on the numbers in the 12-13 school year, with Val Verde currently not having a program but they want to open one. Val Verde still hasn't really said exactly what they want. Jim asked if Val Verde wasn't part of Mt. San Jacinto consortium JoDee mentioned districts could be members in multiple consortiums. Jim Rush just wants to make sure districts are not double dipping on funds.

Michael Gray asked Sandy Fielding from Alvord Unified if she was ok with her allocation. Sandy said she was fine with her allocation because Alvord's goal was to build back existing programs. JoDee mentioned Corona-Norco is also requesting for existing programs only in an effort to stabilize and not endure future cuts.

JoDee asked again how the members should distribute the remaining funds of \$313,026. Jim said he was fine with his allocation and didn't need his portion of the remaining funds. He asked to get him out of the formula. JoDee will look at dividing the remaining with each member except Riverside Unified per Jim Dawson's request.

JoDee had everyone focus on levels of service by program and performance outcomes (handout). Performance measures are really closely measured. There's individual data that rolls up into regional data. The 1st column shows 13-14 school year numbers that were included in the final plan from the planning grant. Those numbers are based on tables sent to the state and is considered our baseline. These tables are important to look at in relation to the allocation schedule. All enrollments must be reported. Second table to look at is table 6.2 performance outcomes. These outcomes are required at the end of the year. It will require each of us look at completion levels, CASAS tests, and for non-WIOA students we count students that complete coursework. 6.2c requires we report completion of HSD or HSE. What's

important to understand is when we are each reporting numbers we are sure we report enrollees who are eligible to attain that particular goal within the school year.

JoDee reminded the group this is all part of the annual plan. And would like each agency to complete it by tomorrow, 10/29/15, but to remember the plan can be revised.

III. 3 Year Plan Update (Slide) – JoDee mentioned the three year plan is much easier than the annual plan. Handout of the three year plan was distributed. Much of it is just updating things. For example section 2.2 talks about the 7 program areas when in the original plan it was only 5. JoDee is asking for the consortiums help in completing Section 2.3 and 2.3 d and e please email her any ideas.

IV. Submission of Toolkit (Slide) – JoDee is hoping to be able to sign off on the tool kit by Tuesday. Everyone will first need to be posted for the public. Neil Kelly did say the toolkit can be sent out without member approval but resubmitted with approval within a week's time. All revisions from here to Monday are very critical.

If possible, JoDee will send out all materials by Friday for agencies to post on their websites. Official members will vote on Tuesday, November 3rd.

V. AB86 Planning Grant Balance: Website Proposal (Slide)-

Ashley contacted Allegra Website Design and has a proposal that can be paid out of the planning grant. The proposal is for one year maintenance. Maintenance after the first year will be paid out of the leadership proposal. JoDee asked if anyone had questions she can take to them. The proposal is approximately \$14,500.

Next meeting:

- November 3, 2015

Meeting adjourned 4:00pm