



About Student Regional Consortium for Adult Education

Meeting Minutes

November 3, 2015

2:00pm International Brotherhood of Electrical Workers #440

I. Welcome & Agenda Review- Introductions; In Attendance: Sandra Castro, Olga Cornejo, Jim Dawson, Sandy Fielding, Chuck Fisher, Brad Force, Michael Gray, Tammy Guzzetta, Deanna McCarty, Jim Rush, JoDee Slyter, Sylvia Thomas.

II. ToolKit Submission: Annual and 3-Year Plans along with the Allocation chart was sent out to members and posted for public review. Our Toolkit was submitted to the State knowing we'd meet today for discussion and approval. The next requirement of us is to formally approve the submissions with any edits or changes needed and get signatures from official governing members. Allocation copy was given to everyone (copy of what was submitted to the state) with edits: corrections were made on email addresses and consortia members' signatures. Edits can still be made to the plans, according to Neil Kelly, state monitor. The Annual Plan narratives for the 15/16 school year can be changed in January/February, if needed.

Annual Plan sections include: Governance Template approved, Summary of where we are, Allocation Schedule, Action Plan, Allocation by Objectives, and Performance Measures.

Allocation Schedule- Roughly three hundred thousand dollar from the previous draft of overage was built back into allocation (redistributed) based on the percentage of reductions made by the member, with the exception of Riverside.

Column 1-MOE all from state-CDE approved

Column 2- MOE Indirect

Column 3- Total MOE

Column 4- Consortium Funding- total for each member

Block Grant Consortium – Members were asked to review each sheet of the allocation schedule for correctness and clarification.

An example was used to describe the funding sources for Jurupa USD, WIOA, CALWORKS. Another example was illustrated using RCCD regarding Perkins and CALWORKS funding. Clarification was made that funding includes credit classes provided by the colleges. Members were asked if the tables are correct and if there were any unexpected amounts to be discussed.

No one was surprised with anything included on the tables, all numbers look good.

Once the State Board of Governors from the Chancellor's Office approves, then the schedule and direct funding will kick in (Moreno Valley Unified School District funding will include Val Verde). Neil Kelly shared with JoDee that allocations would be received by members beginning the end of the month.

Almost all data has been received with the exception of Riverside Community College. Each member submitted their numbers. Moreno Valley's numbers were adjusted-confirmed.

Members were asked if anyone sees a discrepancy. No discrepancies

Performance Measures:

JoDee asked participants to review tables on Performance Measures. Tables reflect the 13/14 enrollment numbers and projected numbers for 15/16. According to 6.1a-6.1g- enrollment numbers went down in CTE, partially because of the late start in implementation.

Tables 6.2a-6.2h indicate the percentage of students who will reach their goals. Each goal will need to be looked at differently when we report out comes for the region. JoDee advised participants to monitor outcomes throughout the year and to refine as needed.

Any questions? No questions

Deanna McCarty: Going back to first Handout Allocation- should CASAS be included it talks about the different levels, should CASAS be added to the list.

No one uses CASAS for enrollment purposes Deanna agreed they do not use CASAS for enrollment, but they do use CASAS for tracking of students.

JoDee Slyter-If CASAS is added to one list it will need to be added to the other list.

Mike Gray- List is fine; CASAS does not need to be added to either list.

3 Year Plan Update:

JoDee shared that everything should look familiar. Only edits were comments added about outlook for the next three years. It will change each year the three year plan is revised as needed.

Section1- Executive Summary

Section 2- Updates by Objectives Vision

Adjustments are expected

The draft was submitted 11/2/15 with no signatures. Therefore, our next step is to review, make any edits or adjustments recommended. If no edits are needed, approval and signatures can be added and the plan resubmitted.

All concerns, questions and recommendations have been discussed-Only recommendation was meeting time and day-which was adjusted for next week.

Final approval vote

Signatures

Resubmit (with edits if any)

Appropriations Agreement and approval

Thoughts, comments, recommendations, suggestions? None

Jim Dawson motioned to approve the plan as edit.

2ND by Sylvia Thomas.

All approved: Michael Gray, Tammy Guzzetta, Chuck Fisher, Sandy Fielding, Sylvia Thomas, Jim Dawson, JoDee Slyter

Opposed: None

Appropriation Agreement: Face sheet shows the person responsible to sign the agreement. Per Neil we can have multiple face sheets and attach that to the document. What works best with each? Participants will gather face sheet signatures and the consortium will submit all collectively.

JoDee provided each member representative with the face sheet, requesting they have it signed and bring it back or ask each chief to be here and sign the face sheet.

Jim Dawson: Get the signature and bring it back.

JoDee Slyter: If I brought the allocation sheet what is the process for each agency?

Sandy Fielding: Have to go to cabinet

JoDee Slyter: Some will need to go to the board, what documents do you need to take back by next Monday? A copy of the plan?

Jim Dawson: Copy of the allocation page. Riverside Board already has it, He's emailed them everything.

Chuck Fisher: A copy of the signature page, state documents, no fiscal agent-each member needs to sign off.

Appropriation Agreement Next step:

Signed copies of the plan

Allocation Schedule

(Give to each so that each district can get the required signature)

Website Proposal:

Ashley has met with the web designer (Alegra) her questions for the members:

What should be included design, components, Information?

*This is a resource for the community, staff, students; all info will be housed here and will provide communication.

Deanna: Another consortium is able to pre pay for two years with Roll over Funds is that something we can look into?

JoDee Slyter: Ashley and Beth mentioned it as well and they are looking into it.

Ashley mentions this website should integrate features to accommodate Spanish speakers. Districts will supply services, would like the districts to supply links to DPSS, Workforce. Tabs should be created to specify services about us members and partners.

We need a web URL. The student search should be appealing to students (Adults). More information will be brought on Monday- Send ideas to Ashley.

We need to move forward so that expenditures are taken care of by 12/31/15.

Logo? State sent logo which is what is being used in the slides.

Consortium Next Step:

Appropriation Agreement

Review website proposal

Review AB86 planning grant balance

(Beth will provide copy of expenditure on planning grant)

Jim Rush: Is there a time frame for the URL?

JoDee Slyter: Next Monday if there are any ideas

Olga: The website should attract students and be a resource for staff and connect students with needed resources

Brad: Is there a list of URL's

JoDee Slyter: Yes posted on the AE Block Grant website

Jim Rush: About student connections

Michael Gray: Riverside is about students.org

Next meeting: Monday November 9th- Don't forget toys for toy drive